



GeorgiaTransmission

## Right-of-Way Application Information

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### **Encroachment Approval Process:**

Any person or company planning to make changes to the right-of-way in any way should initiate the encroachment approval process by filling out the attached application and providing a drawing with as much detail as possible. Applicants can expect the process to take 30-45 days once *all* necessary information has been submitted.

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### **How to fill out application form:**

The application is available for viewing and filling out through Adobe PDF. Please complete the application electronically through Adobe PDF and provide as much information as possible. The light blue fields are areas that need to be filled in. Simply click on the field and start typing to enter text or click on the box to place a check mark. Once the application is completed, save the document and attach the application, along with your drawing or sketch, in an email to the Forester in your region or the Real Estate Specialist (email below) to initiate the process.

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Contact the Forester in your region for any questions or assistance needed in processing the Right-of-Way Application. You may also contact GTC's Real Estate Specialist if you have not been in contact with a Forester yet.

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# Georgia Transmission

## Right-of-Way Application

NOTE: No work may commence within our rights-of-way until an agreement has been executed by both parties.

Request Date:

**Applicant Information** (Use this section for the name to be shown on any legal documents and person responsible for execution of these documents.)

Company Name:

Applicant Name:

Phone Number:

Mobile Number:

E-mail Address:

Applicant Address Line 1:

Applicant Address Line 2:

City:

State:

Zip Code:

**Contact Information** (Use this section if the contact is different from the applicant, such as an engineering firm.)

Company Name:

Contact Name:

Phone Number:

Mobile Number:

E-mail Address:

Contact Address Line 1:

Contact Address Line 2:

City:

State:

Zip Code:

### Project Location Information

Project Name:

Nearest Major Intersection:

Who is the owner of record of the encroachment area?

Provide tax assessor parcel ID if known:

Land Lot:

District:

Section:

GMD:

Project Address:

City:

State:

Zip Code:

County:

NOTE: If applicant is not owner of record, an easement should be secured with the property owner before GTC can permit any encroachment.

**Have you had contact with a Georgia Transmission representative or other ITS representative regarding this project?**

Name:

Phone Number:

Date:

Company:

- Georgia Transmission
- Georgia Power
- MEAG
- Dalton Utilities
- EMC

**Encroachment Information**

What is the proposed use of the property? Describe in detail.

Do you plan to do any cutting or filling on the property? If so, explain.

What type of equipment will be used ?

- Dragline
- Bulldozer
- Crane
- Ditchwitch
- Front End Loader
- Other

Approximate height

Estimated Begin and End Date of Construction:

 to 

Encroachment will be:

- Permanent
- Temporary:

Expected Expiration Date:

Excavation, if required:

 width  depth

Do you know of any other utilities on the property? If so, please identify.

Does this project involve the possible relocation of a structure? If so, please explain.

## Drawing

To expedite the approval process, please provide a drawing with the following information labeled (if available). Acceptable formats: .tiff, .jpg, .pdf, .dwg

- Land Lot, District, Section or GMD
- County
- GPS Coordinates
- Proposed Encroachment Location between Identified GTC Structures with Structure Numbers (located at top of the pole)
- Distance between Structures, Guy Wires and Anchors, and Proposed Encroachment
- Distance between Proposed Encroachment and Edge of Right-of-Way
- Grading Plans showing proposed Maximum Depth of Cut, Maximum Slope and Fills (if plans include a change to present grade)

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Additional Comments: